

FEAD Structured survey of end recipients of OP I

Guidance note

Annex II Reporting of aggregated results

Aggregated results of the survey as per Commission Implementing Regulation 2016/594 can be reported by filling a preformatted template to be made available in SFC2014 (under the tab "evaluation"). It should be accompanied by the completed cover sheet presented below.

<u>Country:</u> [country]
<u>Period when the structured survey was carried out:</u> [MM/YYYY-MM/YYYY]
<u>Sample size and method used for a calculation of the sample:</u> [please, provide the number of end recipients sampled, describe the methodology used for calculating the sample size and explain how non responses and incomplete answers were dealt with]
<u>Name of the partner organization and number of surveys carried out:</u> 1. [name of partner organisation] – [number of surveys] 2. [name of partner organisation] – [number of surveys] 3. [name of partner organisation] – [number of surveys] . . . x. [name of partner organisation] – [number of surveys] TOTAL number of survey forms aggregated:
<u>Description of the structured survey process and selection of end recipients:</u> [who carried out the survey – external/internal, how the end recipients have been selected; in case when some questions were prefilled, please provide list and a sources of evidence instead; in cases when some questions were not asked, please provide list and justification; the MA should also describe difficulties and lessons learned on the survey process]
<u>Main results and conclusions:</u> [The results and conclusion can be structured in following subsections: <ul style="list-style-type: none">• Results and conclusions of the survey at the level of partner organisations;• Profile and characteristics of end recipients;• Assessment of the interventions by category of assistance (food/material/accompanying measures) and by target group• Improvement areas identified by the survey and how they are intended to be addresses• Overall conclusion....]

A. Questions on the scope of assistance provided to end recipients by the partner organisation¹

A1. What type of FEAD assistance is distributed to end recipients and how often is it distributed?				
	Daily	Weekly	Monthly	Other
Food packages ²				(specify)
Meals				(specify)
Goods distributed to children				(specify)
Goods distributed to the homeless				(specify)
Other (to be specified)	[specify type]	[specify type]	[specify type]	[specify type and period]

A2. What are the types of accompanying measures offered to end recipients when they receive FEAD assistance?	
Advice on food preparation and storage, cooking workshops, educational activities to promote healthy nutrition, or advice on how to reduce food waste	
Personal cleanliness advice	
Redirection to competent services (e.g. social/administrative)	
Individual coaching and workshops	
Psychological and therapeutic support	
Advice on managing a household budget	
Other (to be specified)	[Text box to be filled in]
None	

¹ Questions concern assistance provided at distribution point where interviews take place.

² The definition of what is to be understood as a food package can be provided at the level of the partner organisation/operation/managing authority. Packages do not need to be standardised in size or content.

A3. Does the partner organisation also provide material assistance to end recipients that is not co-financed by the FEAD?

Yes	No

A3a. If yes, which kind of assistance does the partner organisation provide beyond the FEAD?

Food packages	
Meals	
Goods distributed to children	
Goods distributed to the homeless	
Other goods	[specify type]

B. Questions for the end recipient

B1. Are you male or female?	
Male	Female

B2. Could you please tell me how old you are?						
15 or less	16-24	25-49	50-64	65 or above	Does not wish to answer	Does not know or does not understand the question

B3. Could you please tell me whether you are a single parent?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B4. Could you please tell me what type of assistance you received just now (or you will receive now)?				
	Yes	No	Does not wish to answer	Does not know or does not understand the question
Food packages				
Meals				
Layette (baby essentials)				
School bags				
Stationery, exercise books, pens, painting equipment and other equipment required in school (non-clothes)				
Sports equipment (sport shoes, leotard, swimsuit, etc.)				
Clothes (winter coat, footwear, school uniform, etc.)				
Sleeping bags/blankets				
Kitchen equipment (pots, pans,				

cutlery, etc.)				
Household linen (towels, bedclothes)				
Hygiene articles (first aid kit, soap, toothbrush, disposable razor, etc.)				
Other categories of goods	[Text box to be filled in]			

B5. Could you please tell me who is receiving this assistance?			
Yourself	Other people in your household	Does not wish to answer	Does not know or does not understand the question

B6. Could you please tell me whether other people will also benefit from this assistance? And if so, could you say how many (not including yourself), and what is their age and their gender?		
	Male	Female
5 or less		
6-15		
16-24		
25-49		
50-64		
65 or above		
Does not wish to answer		
Does not know or does not understand the question		

B7. Could you please tell me whether this is the first time that you have come to get this assistance?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B8. Could you please tell me how often you come to get this assistance?					
Daily	Weekly	Monthly	Other	Does not wish to answer	Does not know or does not understand the question

B9. Do you know when you will need the same assistance again?					
Tomorrow	Within next week	Within next month	Other	Does not wish to answer	Does not know or does not understand the question

B10. Could you please tell me whether you faced any difficulties in getting this assistance?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B10a. If yes, please tell me which kind of difficulties you faced?	
Need to get some papers from some national, regional or local office	
Need to travel a long distance	
Psychological hurdles	
Other (to be specified)	[Text box to be filled in]
Does not wish to answer	
Does not know or does not understand the question	

B11. Could you tell me whether the assistance provided by the FEAD has made a difference to you or to the members of your household?				
Yes	Partially	No	Does not wish to answer	Does not know or does not understand the question

B11a. If 'No' or 'Partially', could you please tell me why?	
Insufficient quantity of food/goods	
Insufficient frequency of food/goods distribution	
Insufficient quality of food/goods	
Other type of assistance required (to be specified)	[Text box to be filled in]
Does not wish to answer	
Does not know or does not understand the question	

B12. A year ago, could you or your household afford to purchase the food/goods you just received?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B13. Could you please tell me whether you and/or other members of your household are receiving assistance from other organisations?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B13a. If yes, could you please tell me what type of assistance you receive from other organisations?			
	Yes	Does not wish to answer	Does not know or does not understand the question
Food packages			
Meals			
Layette (baby essentials)			
School bags			
Stationery, exercise books, pens, painting equipment and other equipment required in school (non-clothes);			
Sports equipment (sport shoes, leotard, swimsuit, etc.)			

Clothes (winter coat, footwear, school uniform, etc.)			
Sleeping bags/blankets			
Kitchen equipment (pots, pans, cutlery, etc.)			
Household linen (towels, bedclothes)			
Hygiene articles (first aid kit, soap, toothbrush, disposable razor, etc.)			
Other	[Text box to be filled in]		

B14. If you have received (now or in the past) advice or guidance through this organisation, please could you tell me what it was about?

Advice on food preparation and storage, cooking workshops, educational activities to promote healthy nutrition, or advice on how to reduce food waste	
Personal cleanliness advice	
Redirection to competent services (e.g. social/administrative)	
Individual coaching and workshops	
Psychological and therapeutic support	
Advice on managing a household budget	
Other (to be specified)	[Text box to be filled in]
Does not wish to answer	
Does not know or does not understand the question	

B15. Could you please tell me whether you found this advice or guidance useful or not?

Very useful	Somewhat useful	Not very useful	Not useful at all	Does not wish to answer	Does not know or does not understand the question

B16. Could you please tell me whether you have any income from work?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B17. Could you please tell me whether you get any other income or benefits?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B18. Could you please tell me whether any members of your household have any income from work?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B19. Could you please tell me whether any members of your household get any other income or benefit?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B20. Could you please tell me whether you have the nationality of this country?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B21. If no, could you please tell me whether you have the nationality of another EU country?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B22. Could you please tell me if you are an asylum seeker or a refugee?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B23. Could you please tell me whether you have a place to live?			
Yes	No	Does not wish to answer	Does not know or does not understand the question

B23a. If you do have a place to live, could you please tell me what type of place this is?	
Owned or rented dwelling or house, either alone or with the family	
Shared dwelling with friends and other people	
Institutional long-term home (home for elderly, single mothers, asylum seekers)	
Sheltered housing	
Ruined house or slum	
Mobile home/caravan	
Refugee camp	
Other (to be specified)	[Text box to be filled in]
Does not wish to answer	
Does not know or does not understand the question	